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IN THE UNITED STATES BANKRUPTCY COURT
FOR THE DISTRICT OF ARIZONA

In Re
INSERT NAME,

Debtor.

Chapter

Case No. XX-XXXX-SSC

ORDER GRANTING DEBTOR'S
APPLICATION TO APPOINT
SPECIAL COUNSEL

This matter comes before the Court on an
"Application To Appoint Special Counsel For Debtor"
("Application") filed on INSERT DATE, by INSERT NAME OF
DEBTOR, the Debtor herein. The Debtor is requesting that
INSERT NAME AND ADDRESS OF SPECIAL COUNSEL be appointed as
special counsel to provide professional legal services INSERT
PURPOSE OF REPRESENTATION. The Affidavit of Special Counsel
reflects that he has no adverse interest to the Debtor and
the bankruptcy estate. Based upon the foregoing,

IT IS ORDERED that Special Counsel shall be
retained on behalf of the Debtor and the bankruptcy estate
with respect to the litigation discussed in the Application.

IT IS FURTHER ORDERED that at the time Special
Counsel submits its application for approval and payment of

1 attorneys' fees and costs with the Bankruptcy Court, Special
2 Counsel should comply fully with all provisions of RBP 2016,
3 including providing the Court with a detailed billing
4 statement attached to the application. The detailed billing
5 statement should have the tasks performed by Special Counsel
6 broken down on a daily basis in a detailed manner with the
7 actual time expended, allotted to each task, so that the
8 Court may ascertain how much time was expended by Special
9 Counsel on research, drafting of a pleading, attendance of
10 Special Counsel at a court hearing, etc. It is not
11 acceptable to "lump" entries; that is, to list "research and
12 It is also not acceptable to have vague or incomplete
13 entries, such as "telephone call to client" or "research on
14 motion to vacate stay."

15 IT IS FURTHER ORDERED that any application
16 submitted to the Court shall not include any requests for the
17 payment of overhead. For instance, to the extent that
18 Special Counsel includes overhead costs for computer-assisted
19 research, for long distances telephone calls, for facsimile
20 charges, etc., said overhead costs should be deleted from the
21 actual requests for costs submitted to the Bankruptcy Court.

22 IT IS FURTHER ORDERED that the costs to be
23 included in the application should constitute only the
24 necessary and actual costs incurred by Special Counsel;
25 therefore, such cost items as secretarial overtime, or
26 similar charges, should not be included in the cost
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1 statements to be submitted to the Bankruptcy Court for
2 approval.

3 IT IS FURTHER ORDERED that if the services
4 rendered are not set forth in a detailed manner, or the costs
5 are not broken down in a detailed manner with full
6 explanation therefor, that the lack of detail may result in
7 the denial of the fees or costs requested, or in the Court
8 requesting additional information before the approval of the
9 fees or costs requested.

10 IT IS FURTHER ORDERED that this Order is subject
11 to reconsideration if unique circumstances so warrant.